

HIGHER EDUCATION EMERGENCY RELIEF FUND (HEERF) REPORTING

CARES ACT EMERGENCY AID - IMPORTANT FACTS ABOUT HEERF – 30 DAY FUND REPORT

Certification & Approval

Cambridge Junior College signed and submitted a Certification and Agreement to the Department of Education on June 29, 2020 which assures that our college will use no less than 50% of the funds received from the CARES Act (Section 18004(a)(1)) to provide Emergency Financial Aid Grants to students. Cambridge Junior College received approval for an allocation of \$86,484.00 on July 10, 2020 for Emergency Financial Aid Grants to Students.

Awarding/Disbursement

For Phase I, on July 27, 2020, Cambridge Junior College awarded \$64,863.16 in HEERF CARES Act Emergency Grants to 68 students. This was distributed evenly to the total of all 68 students who are eligible for Title IV and eligible to receive the HEERF CARES Act Emergency Grants.

For Phase II, Cambridge Junior College will award the remaining \$21,620.84 evenly to eligible students who begin classes after 07/10/2020 in November 2020.

Method and Instructions

In awarding the first phase of the HEERF CARES Act Emergency Grant, a CARES Emergency Grant request form was emailed on 07/16/2020 to each student who was enrolled in a program on 07/10/2020, the date CJC received HEERF approval. Students who completed, signed, dated, and returned the requests by Friday, 07/24/2020 were considered for the grant. This request form provided the required documentation of how the students will use the funds; students who indicated they did have expenses related to the disruption of campus due to Covid-19 and met the other grant criteria were awarded the grant. Eligible students signed the request form certifying that they incurred expenses related to the disruption of the campus due to COVID-19.

Once the request forms were received and processed, all 68 eligible students were mailed checks and notified of eligibility on 08/06/2020. The amounts distributed were calculated based on the following:

Enrollment Status	Total Phase I Grant Amount	Number of Eligible Students	Grant Amount awarded to each student
Enrolled in a program	\$64,863.16	68	\$953.87

Students that were awarded the grant were notified via e-mail on August 6, 2020 and provided with the August 6, 2020 mailing date of their CARES Act Emergency Grant check.