

WorkForce Training Solutions dba Cambridge Junior College
Student Book & Materials List: Medical Office Receptionist

Student Name: Sandy Aparicio Campos

Start Date: 8/29/16

Courses	Text	ISBN	Publisher	CJC Price	Last 3 copyright dates	Price at nearby outlets*	Other formats available	Students Initials	Date Received
M204	BLS – Basic Life Support (Provider Manual)	9781616694074	American Heart Association	\$14	2016, 2011	\$17.75	none		
MCS210	The Essence of Caring	None	Service Quality Institute	\$23	2007, N/A	Not available	none		
PROF110	Your Attitude is Showing A Primer of Human Relations, 12 th Edition	9780132429047	Pearson Prentice Hall	\$91	2008, 2006, 2002	\$72.33	ebook		
M222	Head, Neck and Dental Anatomy - 4 th Edition	9781111306786	Delmar, Cengage Learning	\$133	2013, 2012, 2007	\$123.28	none		
M220	Body Structures & Functions 13 th Edition	9781305511422	Delmar, Cengage Learning	\$81	2016, 2014, 2009	\$102.95	none		
MER220	Exploring Electronic Health Records with Course Navigator	9780763857295	Paradigm Publishing	\$98	Need	\$166.55	ebook		
M240	A Guide to Health Insurance Billing (w/access card)	9781285193595	McGraw-Hill	\$146	2013, 2012, 2010	\$134.11	none		
M238	Intensive Records Management—5 th Edition	9780538729734	South-Western Cengage Learning	\$125	2007	\$114.52	none		
PROF115	Professionalism in Health Care--A Primer for Career Success—4 th Edition	9780132840101	Pearson Prentice Hall	\$58	2009	\$45.02	none		
MJS 201, M225, M240	Medical Office Procedures 8 th Edition	9780077862039	McGraw-Hill	\$134	2014, 2012, 2006	\$140.37	none		
M210	Medical Terminology-Language for Healthcare (3 rd Edition)	9780077302344	McGraw-Hill	\$112	2010,2006, 2002	\$98.71	ebook		
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Information on content revisions can be requested in the Director of Education's office

*Based on www.barnesandnoble.com

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